

From: [Darrell Echols](#)
To: [Norah Martinez](#); [Dennis McGinnis](#); [Ellen Hand](#); [Mary Doll](#); [Thayer Broili](#)
Cc: [Mike Murray](#); [Cyndy Holda](#)
Subject: ORV EIS Staffing Estimates
Date: 01/14/2009 09:23 AM
Attachments: [CAHA ORV Alts Matrix.11-05-08.doc](#)

Folks,

We need to provide some information to the contractors that are developing the ORV Management Plan. This information will be used in the EIS Choosing By Advantages exercise and also to describe the impact of each alternative on park operations. Hopefully the information has been developed through other efforts. The long-term funding request submitted last summer was for summer operations under the consent decree and may not be appropriate for all of the ORV alternatives. Four of the alternatives being considered under the ORV Management Plan are different in both scope and detail, which may require different staffing levels. I have included an attachment that describes each of the five alternatives.

Please review these alternatives and consider any additional needs for your respective division. Overall, I believe that we should request one Education Specialist/VIP Coordinator to help address the education component of permitting and helping the visitors understand the reason and requirements for complying with beach closures and protecting endangered species. This would not change across the alternatives, but I don't know what the appropriate grade or series would be. We may also need to request another IT person to support the addition of 20 or so new employees.

We want to be realistic with our estimates. While we would like to have all the staff that we want, the reality is that we are unlikely to get everything we request. We are already around 20-22 FTE, which have been identified by the resource and protection divisions and these estimates are currently being tweaked. Consider other ideas that may help us accomplish our goals. Possible alternatives may include subject to furlough employees, contract employees, VIP's, existing staff, or other ideas.

The information that is needed includes the following:

1. Describe the FTE needs for your operation as it relates to each alternative.
2. Describe the duties of each position requested as it relates to management of ORV. For instance, if we hire a GS-9 Park Ranger (LE) then this position would primarily be responsible for actions related to ORV management including issuance of beach driving permits, ensure permit compliance, patrolling beach, enforcing federal and state regulations, and providing assistance to beach users.
3. Describe how these estimates were generated. Be as specific as you can be and include references (Law Enforcement Needs Assessment, long-term funding request, etc.) that you may have used to generate the numbers.
4. Describe any needs necessary to support the requested staffing. This may include training, X number of vehicles, X amount of equipment, X number of offices, etc. You do not have to include actual costs. We will generate a percentage estimate that can be multiplied against the requested staffing regardless of the

grade, position, or workload.

This information needs to be sent along with our EIS comments, which are due to the contractor by the end of the month. Please have your estimates developed or refined to me by COB January 27.

Thanks,
Darrell

▼ [Sandra Hamilton/DENVER/NPS](#)



CAHA DRV Alts Matrix.11-05-08.doc

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